The BIG Wide World of Grants

Federal Grants In Action

MISSOURI COMMUNITY COLLEGE ASSOCIATION
53RD ANNUAL CONVENTION – BRANSON, MO
THURSDAY, NOVEMBER 2, 2017
Grant Areas

- Pre-Award
  - Resource Development
  - Dawn Busick-Drinkard, MCCA MoWINs Grants Director

- Post Award
  - Compliance & Management of Grant
  - Susan Serrano, Director Grants, Finance & Compliance
Pre-Award

GRANT APPLICATION DEVELOPMENT
STEP 1: IDENTIFY GRANT OPPORTUNITIES

- How to identify potential funding opportunities?
- Is your College “Grant Ready” for federal, state and local grants?
- Is the Grant Solicitation the right fit for your college?
STEP 3: GRANT DEVELOPMENT

- Identify Need
- Writing the Grant – Team or Hired Grant Writer
- Start with Budget and Outline
- Gather Data and Facts to Support Your Need
- Describe College Capacity and Collaboration
- Develop a Strategic Work Plan aligned with Budget
- Develop a timeline of milestones and performance measurements
STEP 4: GRANT APPROVAL & SUBMISSION

- Approval by your college President or Vice Chancellor of the division that will administer the grant.
- Start the grant proposal upload as soon as possible.
- DO NOT WAIT TILL THE LAST DAY TO UPLOAD!
- Make sure your college personnel upload the grant application proposal, do not rely on third party. Always do this upload if possible in a two member team.
- Relax and wait
Grant Life Cycle

Form an Action Plan to proactively address three factors:

- Recruitment
- Retention
- Results
Recruitment

- Timeline: First 3 Years of Grant Post Award
- Portal and Portal-like Program factors
  - Eligibility Determination
  - Enrollment
  - Advising “Academic/Career Pathway”
  - Industry Advising (Make LMI Available)
- Financial Aid Assistance
- Any Required Assessments
- Remediation/Dev. Ed./Digital Literacy/College Orientation
- Credit for Prior Learning/Military Credit
Retention

Timeline: First 3 Years of Grant Post Award

Actions:
- Track Student Progress
- Case Note Academic Performance
- Pathway Adjustment when Necessary
- Supportive Services
- Star Students Stories Generated
- Track Credentials Awarded (credit and non-credit)
- Advising/Check-ins
Results

- **Timeline:** Last 18 months of Grant
- **Actions:**
  - Job Placement/Career Advising
  - Generation of Success Stories (student & employer)
  - Outcome measures reporting & P2P
  - Participant Files & Data Records Validation
  - Participant Follow-up & Exit Surveys
  - Curriculum Review
  - CC Licensing, Tagging, & Uploading to OER
  - All Grant Deliverables Packaged & Uploaded
Post Grant Award
MANAGEMENT & COMPLIANCE
Grant Compliance

- What is compliance?
  - Compliance is the actions taken to meet the grant requirements established by the funding agency. These requirements are usually detailed in the award notification.

- Why is compliance important?
  - Failure to comply with funder requirements can result in full or partial repayment of funding expended and the loss of the ability to request future funding.
Compliance for Federal Awards

- All federal awards are subject to The Office of Management and Budget’s (OMB) Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards Guidance (commonly called Uniform Guidance or UG).
  - Uniform Guidance provides the “government-wide framework for grants management.”
  - Additional federal agency specific requirements may apply.
Grants Finance & Compliance

- Who is responsible for grant compliance?
  - Project Directors/Grant Managers (direct and carry out project implementation)
  - Financial Managers, Restricted Funds (financial compliance technical assistance and restricted fund accounting services)
  - Supervisors (certify time & effort, verify and approve purchases)
Grants Finance & Compliance

- What are their grant responsibilities?
  - Startup
  - Management
  - Closeout

- Grants Management and Compliance Responsibility Matrix
  - See Handout – One page overview of grant management requirements

- Grants Management & Compliance Handbook
  - Detailed resource to use as a guide to grant management at MCC.

Compliance resources can be found on InfoEx under Finance & Budget\Grants Compliance.