

TAACCCT Product Inventory FAQ: 3/21/14

Q1: What is the new due date for submitting the inventory to ETA?

A1: The new due date is March 28th.

Q2: How should we determine which programs and courses to enter into the spreadsheet?

A2: Enter any programs and/or courses that you have or plan to have developed, modified, or enhanced with TAACCCT funds by the end of your grant. You should consider a program as developed, modified, or enhanced if it has been funded by the TAACCCT grant in any way. This includes activities related to program and course development and modification, including curriculum and associated materials (e.g. creating a new program of study, adding a new course to an existing program of study, changing curriculum content, etc.) as well as other activities such as purchasing hardware, software, or supplies for programs and/or courses (e.g. purchasing a new machine that will be used in an existing program of study).

Clarification to last week's webinar: Please do not include programs of study and/or courses where the only activities funded through the grant are student services (e.g. providing career coaches or tutors). ETA has updated its instructions on these items based on your feedback.

Enter programs of study under each institution in which they are taught, and list courses under each program of study in which they are offered. Please include mandatory and elective courses. For course requirements that allow students to choose one or two courses from a specified list of courses, please provide information for all course options without noting that students may choose among these courses.

If a program of study contains courses that have and have not been touched by grant funds, include all of these courses in the number you provide for "How many courses does your program of study contain?" and "How many academic credits or non-credit hours are in your program of study?". But, list and provide the specific course information (course name, delivery method, credit hours, and percent OER) for **only** those courses that have been touched by grant funds. Thus, the number you list for "How many courses does your program of study contain?" does not need to equal the number of individual courses listed for that particular program of study, and the number you list for "How many academic credits or non-credit hours are in your program of study?" does not need to equal the sum of credits in the individual courses that you list for that particular program of study.

Q3: How should program and/or course information be displayed in the spreadsheet?

A3: Please do not attach program of study and/or course information but enter it into the spreadsheet. As long as you provide information for all data elements, you may alter the spreadsheet in any way. If a cell prompts an error response after you enter a response, add a column to the spreadsheet, and provide your response in the cell to the right of the cell that gave the error response.

Q4: What is OER?

A4: OER stands for Open Educational Resources, which are teaching, learning, and research materials in any medium that reside in the public domain or have been released under an open license that permits their free use and re-purposing by others. All CC BY licensed educational resources are OER since CC BY allows sharing and remix.

<http://open4us.org/faq/>

Q5: What is percent OER and how is it calculated?

A5: Only work that is developed by the grantee with grant funds is required to be licensed under the Creative Commons license. Pre-existing copyrighted materials licensed or purchased by the grantee are subject to the intellectual property rights the grantee receives under the terms of the particular license or purchase. Additionally, works created by the grantee without grant funds do not fall under the Creative Commons license requirement. In short, only the portion of a course that is non-proprietary, and that was created with grant funds, is considered OER and needs the CC BY license.

In this estimate, you should include any existing OER that you re-use together with the new OER that you are creating. To estimate the percent OER, you may find it helpful to consider factors such as the portion of the course that is newly developed (all of that portion would be OER), amount of content from other, open sources, that are incorporated into the curriculum or content, or the time an instructor and/or student would be engaged with OER vs other content. Please remember that this is just an estimate.

If you are in the process of developing a course or curriculum, but have not yet completed it, please include the portion that will be OER in your estimate.